

2. Finances and Investment Plan

2.1 Finances

(Unit: Million Baht)

2.1.1 Registered Capital

- Juristic person to be established will have registered capital of
and will fund this project from paid-in share capital of
.....
- Juristic person which already operates
 - will fund this project from retained earnings of
.....
 - will increase the registered capital
and will fund this project from paid-in share capital of
.....

2.1.2 Loans

- Domestic loans
.....
- Foreign loans
.....
- Credit from domestic suppliers
.....
- Credit from foreign suppliers
.....

Total (Must equal the grand total investment figure indicated in No. 2.2)

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2.2 Investment

(Unit: Million Baht)

- 1) Cost of construction or rent for a period of longer than 3 years
- 2) Cost of machinery or rent for a period of longer than 1 year:
 - 2.1) New locally-purchased machinery
 - 2.2) New imported machinery
 - 2.3) Used imported machinery
 - 2.3.1) Not exceeding 5 years
 - 2.3.2) Exceeding 5 years but not exceeding 10 years
 - 2.3.3) Exceeding 10 years (only for relocation case)
- 3) Cost of Installation
- 4) Cost of test-run
- Total Investment (excluding cost of land and working capital)**
(For an expansion project, combine costs from 1 to 4)
.....
- 5) Preliminary expenses

6) Value of other assets
Total Investment (excluding cost of land and working capital)	
(For a newly-established company, combine costs from 1 to 6)
7) Cost of land
8) Cost of expertise
9) Working capital
Grand Total (Combine costs from 1 to 9)	

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- Notes:** 1) Cost of construction, cost of machinery, preliminary expenses and the value of other assets are defined according to Office of the Board of Investment Announcement No. Por 1/2545
- 2) Cost of expertise refers to fees for patents, copyrights, know-how, trademarks and rights to produce

5.3 Service Process: (Supplementary sheets may be attached if additional space is required.)

Main machinery, Tools and Equipment to be used

(Including computers & software to be used in the process)



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5.4 Machinery (including computers & Software to be used in the process)

(Value unit: Million Baht)

List of Machinery	Imported						Purchased Locally	
	Country of Origin	New		Used			New	
		Quantity	Value ¹⁾	Quantity	Year of Manufacture	Value ¹⁾	Quantity	Value ¹⁾
1								
2								
3								
4								
5								
Others								
Total value of all machinery								

Notes: 1) Please use CIF price for imported machinery & equipment and contracted price for locally purchased machinery & equipment

2) In case of imported used machinery exceeding 5 years, please specify each item in the column "List of machinery"
Documentation can be attached.

6. Environmental Protection Plan

Type of Waste	Quantity/day	Treatment Methods
Solid Waste	-	
	-	
Waste water	-	m ³
	-	m ³
Dust/air pollution	-	
	-	

7. Employment: Employment attributes of this project in the third year of operation

Position	Educational level (Person)						Total
	Bachelor degree and above		Certificate/diploma of vocational education		Other		
	Thai	Foreign (Nationality)	Thai	Foreign (Nationality)	Thai	Foreign (Nationality)	
Management personnel							
Technical specialists							
Supervisory staff							
Office and clerical staff							
Skilled and semi-skilled workers							
Unskilled workers							
Total							

8. Market

8.1 Major Customers

Major Customers	Country	Business Relation to Applicant

8.2 Marketing Plan

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9. Operation Plan

9.1 Factory Building/Operation Site

- Will purchase/construct/reconstruct/rent factory building/operation site. Starting in Month Year
 - Will use the same building together with existing project
- Machinery will be purchased locally/overseas. Starting in Month Year
- Service will commence. Starting in Month Year

9.2 Estimated revenue classified by Business/Services type

(Unit: Million Baht)

Business/ Services	1 st Year Revenue		2 nd Year Revenue		3 rd Year Revenue	
	Domestic	Overseas	Domestic	Overseas	Domestic	Overseas
Total						

10. Estimated revenue and expenses of the project for the first three years of operation

(Value unit: Million Baht)

	1 st year	2 nd year	3 rd year
Revenue (as specified in 9.2)			
▪ Domestic			
▪ Overseas			
Total Revenue			
Expenses (Please fill in only expenses related to this project)			
- Goods costs			
▪ Domestic			
▪ Overseas			
- Service costs			
• Salary expenses ¹⁾			
▪ Thai			
▪ Foreign			
• Cost of supplies used in the provision of services			
• Other services costs			
- Sales and Administrative expenses			
• Personnel expenses ²⁾			
▪ Thai			
▪ Foreign			
• Electricity, water and telephone expenses			
• Depreciation of assets			
▪ Building			
▪ Machinery and Equipment			
• Interest payments			
▪ Domestic			
▪ Overseas			
• Rent			
• Other selling and administrative expenses			
- Training expenses			
- R&D expenses			
- Other costs			
Total Expenses			
Profit (Loss)			

Notes: 1) Salary expenses refer to salaries of personnel directly related to the services activity. For example, activities 9.1, 4.1, 10.2 and 10.3 salary expenses refer to salaries of designers and developers of creative products, electronics designers, researchers and developers and engineering designers, respectively
 2) Personnel expenses refer to expenses used in the employment of the other personnel for this project (excluding those specified as services costs)

11. Merits of the project (if any – supplementary sheets may be attached if additional space is required)

11.1 Technological development

- This project involves research and development of a new product. Please explain.....
- This project involves research and development/modernization of a production process. Please explain
- This project involves the usage of new/modern technology. Please explain
- This project involves the transfer of a technology plan. Please explain.....
- This project involves collaboration with research/educational institutes, namely,Country..... in the field of
- Others

11.2 Human resources development

- This project has a training plan. Please explain.

11.3 Development of local suppliers with at least 51% Thai shareholding (e.g. training, technical assistance)

- This project has a Local Supplier development plan. Please explain.

11.4 Energy-saving measure(s)

- This project has energy-saving measure(s) incorporated into the production process that reduce the use of energy, as follows:
 - Electricity and light Please explain method
 - Fuel Please explain method
 - Water Please explain method
 - Please explain method
- This project uses alternative energy from
- Other measures. Please explain.....

12. Please fill in the additional information of each activity for consideration.

13. Please propose the date and time the applicant would like to set up an application interview session at the Office of the Board of Investment.

Proposed application interview session ¹⁾	
Date.....	Time..... or
Date.....	Time..... or
Date.....	Time.....

Notes: 1) Application interview session must be scheduled within 10 days of application submission. If the applicant cannot attend an interview within the period, please explain the circumstance.

I hereby declare that the information contained herein is true and accurate and the estimates provided are, in my opinion, the most reasonable possible.

(Signature)..... Representative (Signature)..... Applicant

(.....)

(.....)

Date.....

Notes: - In case the company/co-operative/foundation already was established, signature(s) of authorized person(s) affixed with company’s seal is required.

- After the approval of the investment promotion application, a foreign juristic person must submit the investment promotion certificate to the Department of Business Development, Ministry of Commerce, for an application to acquire a Foreign Business License.

Attachment for Activities
4.1 Electronic design i.e. microelectronics, optoelectronics or embedded system
9.1 Creative product design and development and 10.3 Engineering Design

Please ✓ the relevant circles ○

1. Conditions for the Minimum Capital Investment requirement (Please choose only one item)

Projects must have expenses on salaries for specialized personnel of at least 1,500,000 baht per year and it must be new employment.

Projects must have capital investment of at least 1,000,000 baht (excluding cost of land, working capital and vehicle).

Note: once any of the conditions is selected, no more amendment can be made.

2. Research and development /Design/Design and Development process (Supplementary sheets may be attached if additional space is required.)

- 1).....
- 2).....
- 3).....
- 4).....
- 5).....

3. Personnel Development/Training Plan (Supplementary sheets may be attached if additional space is required.)

Year	<u>Personnel Development/Training Plan</u>
1 st Year
2 nd Year
3 rd Year

Attachment for
10.10 Mass transit systems, transportation of bulk goods and loading/unloading facilities

Details of ships/aircraft/electric trains/standard trains

Type		Size		Unit
Ships		Ship's volume		Gross tonnage
Aircraft		Total passenger capacity		Seats
		Total cargo capacity		Tons
Electric trains		No. of bogies		Bogies
		No. of seats per bogie		Seats
Standard trains		No. of locomotives		Cars
		No. of bogies		Bogies

Service Areas/Routes

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This project has been authorized/approved by the following authorities:

(Please ✓ the relevant boxes)

- Department of Civil Aviation
- Marine Department
- Department of Highways
- Customs Department
- Office of Natural Resources and Environmental Policy and Planning
- Other Permit/Approval

Attachment for
10.11.2 International Distribution Centers (IDC) and 10.11.3 Distribution Center (DC)

Service Process (Supplementary sheets may be attached if additional space is required.)

- 1).....
- 2).....
- 3).....
- 4).....
- 5).....

Major Customers

Company's Name	Country	Product

Warehouse Management System and Software

Type/Name of warehouse management software.....

Detailed explanation of warehouse management system and software

.....
.....
.....

Warehouse Operation Process (Please ✓ the relevant circles ○)

- Quality control process ○ Yes ○ No

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- Packaging process ○ Yes ○ No

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.....
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Attachment for
10.1.1 Trade and Investment Support Office (TISO)

Estimated sales and administrative expenses during the first three years of operation

(Annual sales and administrative expenses must be at least 10 million Baht in total)

(Unit: Million Baht)

Sales and administrative expenses	1st Year	2nd Year	3rd Year
- Personnel expenses			
- Electricity, water and telephone expenses			
- Depreciation of assets			
- Interest payment			
- Rent			
- Fare and travelling and accommodation expenses			
- Freight and transportation costs			
- Repair expenses			
- Entertainment expenses			
- Commission, advertisement and sales promotion expenses			
- Consultancy service fees			
- Other sales and administrative expenses			
Total			

Notes: The expenses above must equal the sales and administrative expenses indicated in No. 10 of the application.

Scope of Services

Please ✓ the relevant boxes and attach documents with a detailed explanation of the scope of services.

Scope of Services	Clients/ Buyers	Country
<input type="checkbox"/> Monitoring and/or servicing associated companies and/or corporate group (Please attach a chart of shareholding structure of the associated companies and/or corporate group.) Offered services: - - -		
<input type="checkbox"/> Advisory services on business operations (except those engaged in buying and selling securities, foreign currency exchange, accounting, legal, advertising, architectural and civil engineering businesses). Business advisory services in the following areas: <input type="checkbox"/> Business planning <input type="checkbox"/> Production <input type="checkbox"/> Sales and marketing <input type="checkbox"/> Human resources <input type="checkbox"/> IT <input type="checkbox"/> Finances <input type="checkbox"/> Others.....		
<input type="checkbox"/> Information services on goods sourcing Information services on the following products: Type of information services: - - -		
<input type="checkbox"/> Engineering and technical services (except those related to architecture and civil engineering services). Offered services: - - -		

Scope of Services	Clients/ Buyers	Country
<p>Business activities related to machinery, engines, tools and equipment, such as:</p> <input type="checkbox"/> Importing for wholesaling <input type="checkbox"/> Training services (in the following area(s):) <input type="checkbox"/> Installation, maintenance and repair <input type="checkbox"/> Calibration These machinery, engines, tools and equipment are: <input type="checkbox"/> manufactured by parent company/associated companies/corporate group <input type="checkbox"/> authorized by the manufacturer to be used in the business activities specified above The authorizing manufacturer is Machinery, engines, tools and equipment used in this project: - -		
<p><input type="checkbox"/> Wholesaling products manufactured in Thailand (buyers may sell or process these products)</p> <p>Products manufactured in Thailand, such as:</p> - purchased from - purchased from		
<p><input type="checkbox"/> International Business Process Outsourcing (IBPO), provided through a telecommunications network.</p> <p>Type of IBPO</p> <p>Areas of service:</p> <input type="checkbox"/> Administration Services <input type="checkbox"/> Finance & Accounting Services <input type="checkbox"/> Human Resource Services <input type="checkbox"/> Sales & Marketing Services <input type="checkbox"/> Customer Services <input type="checkbox"/> Data Processing <input type="checkbox"/> Other services <p>Number of work stations:</p> <p>Service hours/shifts: There are service shifts</p> - From.....to..... - From.....to..... - From.....to..... <p>Calculation of service fee: </p>		

Attachment for
7.2 Real Estate Development for Industrial Use (sub-categories included)

Selling price (from) (to) Baht / Unit

Infrastructure

Roads:

.....

Water supply:

.....

Electricity supply:

.....

Wastewater treatment:

.....

Waste collection, treatment and disposal:

.....

Others:

.....

Expenses in public utilities

(These expenses shall be regarded as part of the investment in the project, excluding land and working capital.)

Type of expenses	(Unit: Million Baht)
- Water supply	
- Electricity supply	
- Roads, pathways, waterways, entrances and gates around the industrial zone	
- Water drainage systems and waste water systems	
- Park and landscape architecture	
- Waste disposal systems	
- Others	
Total	

Please attach a project location map and a map of the project's infrastructure and utilities.

Attachment for
10.2 Research and Development

Please ✓ the relevant circles ○

- 1. Conditions for the Minimum Capital Investment requirement** (Please choose only one item)
- Projects must have expenses on salaries for research and development personnel of at least 1,500,000 baht per year and it must be new employment.
 - Projects must have capital investment of at least 1,000,000 baht (excluding cost of land, working capital and vehicle).
- Note:** once any of the conditions is selected, no more amendment can be made.

2. Research and development scope

- Basic Research
- Applied Research
- Pilot Development
- Demonstration Development

3. Research and development process (Supplementary sheets may be attached if additional space is required.)

- 1).....
- 2).....
- 3).....
- 4).....
- 5).....

4. Sources of revenue (more than one can be selected.)

- Revenue derived from sale and after sale services of commercialized R&D projects

Note: There must be evidence for each product (Including ¹⁾ a patent, a petty patent, or a certificate for Research and development project by relevant agencies and ²⁾ a certificate of product results from BOI Promoted project.) Claims without Proof of Research and development activities Should the applicant is unable to submit an evidence for any product, such product shall not be granted corporate income tax exemption.

- Revenue derived from the provision of R&D services
- Revenue derived from sale of patents or royalties

5. Personnel Development/Training Plan (Supplementary sheets may be attached for more details.)

Year	<u>Personnel Development/Training Plan</u>
1 st Year
2 nd Year
3 rd Year

Attachment for
10.7.1 Vocational Training Centers

Type of vocational training centers

Vocational training courses (Supplementary sheets may be attached if additional space is required.)

Vocational Training Course	No. of Courses/ Year (Term)	No. of Participants/ Term	Total Training Hours/Course	Training Course Fee (Baht)
			Theory Practice	
			Theory Practice	
			Theory Practice	
			Theory Practice	
			Theory Practice	

Qualification of vocational trainers (Supplementary sheets may be attached if additional space is required.)

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Academic Cooperation

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This project has been authorized/approved by the following authorities:

(Please ✓ the relevant boxes)

Ministry of Education

Others

Attachment for
10.1.2 International Business Center : IBC

Please ✓ the relevant boxes and attach documents with a detailed explanation of the scopes of business and a chart of the shareholding structure of the associated companies.

- In case of operating the scope of business 1.1 – 1.10, those scopes must be provided to associated companies only.
- In case of operating International Trade Services (1.11), at least **one** scope of business in 1.1 – 1.10 must be included.

<u>Scope of Business</u>
<input type="checkbox"/> 1.1 General administration, Business planning, Business coordination Offered services: <input type="checkbox"/> General administration: <input type="checkbox"/> Business planning: <input type="checkbox"/> Business coordination: <input type="checkbox"/> Other services:
<input type="checkbox"/> 1.2 Sourcing of raw materials and parts Information services on the following products:
<input type="checkbox"/> 1.3 Research and Development Research and Development for the following products: - -
<input type="checkbox"/> 1.4 Technical support Offered technical support: <input type="checkbox"/> On-site inspection and testing services <input type="checkbox"/> On-site machinery installation, maintenance and repair services <input type="checkbox"/> Other technical support:
<input type="checkbox"/> 1.5 Marketing and sales promotion Offered services: <input type="checkbox"/> Management and planning of marketing and sales <input type="checkbox"/> Campaigning and launch of new products for affiliated companies <input type="checkbox"/> Other marketing and sales promotion services:
<input type="checkbox"/> 1.6 Human resources management and training services Offered services: <input type="checkbox"/> Human resources management and planning: <input type="checkbox"/> Training services: <input type="checkbox"/> Other human resources management services:
<input type="checkbox"/> 1.7 Advisory services on Finance (Except Loan services) Offered services:
<input type="checkbox"/> 1.8 Economic and investment analysis and research services Analysis and research services in the following areas: <input type="checkbox"/> Economic growth <input type="checkbox"/> Industrial trends and developments <input type="checkbox"/> Trends of market demand <input type="checkbox"/> Other Analysis and research services:
<input type="checkbox"/> 1.9 Credit management and control Offered services: <input type="checkbox"/> Procurement of credit <input type="checkbox"/> Credit management and disbursement control <input type="checkbox"/> Other Credit management and control service:
<input type="checkbox"/> 1.10 Services on Financial management of Treasury Center Offered services:

Information technology system for warehouse management

Type/Name of warehouse management software.....

Detailed explanation of warehouse management system and software

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.....
.....

Warehouse Operation Process (Please ✓ the relevant circles ○)

- Quality control process ○ Yes ○ No

.....
.....
.....

- Packaging process ○ Yes ○ No

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