

Required Documents
for qualification endorsement for Smart visa “O” (Spouses and Children)

Further guidance on the required documents is available at <http://smart-visa.boj.go.th>

PERSONAL DOCUMENTS		
1.	Completed application form of qualification endorsement for smart visa “O”	○
2.	Copy of valid passport	○
3.	Copy of valid passport of the eligible Smart Visa holder (Smart T, I, E, S)	○
4.	Evidence of family relationship (i.e. marriage certificate, birth certificate)	○
5.	Medical certificate issued from the country of which the applicant is a national or a permanent resident or where the application is submitted, showing no prohibited diseases (Leprosy, Tuberculosis, drug addiction, Elephantiasis, third phase of Syphilis) as indicated in the Ministerial Regulation No. 14 B.E. 2535 (not more than 3 months old)	○
EVIDENCE OF EMPLOYMENT AND CORPORATE		
6.	Evidence of employment contract or service contract with an entity in Thailand	△
ADDITIONAL INFORMATION		
7.	In case of an applicant accompanying Smart Visa “S” holder/applicant, health insurance policy covering entire course of stay in Thailand * Submission of this document can be done separately at a later date before a notification letter is issued	○
8.	In case of Smart Visa “S”, financial evidence of saving with balance of not less than 180,000 Baht per person or equivalent	△
9.	Power of attorney if the application is submitted by a representative	△
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	△

○ Mandatory △ If applicable

- I confirm that I have read the guidance and there are no other documents to submit. For document are not in English, I have provided a certified translation.
- I hereby authorize One Stop Service Center for Visa and Work Permit and related governmental institutions to share this information provided among the agencies involved in this qualification endorsement process.
- I understand that a decision may be made on my application based on these documents only.
- I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

* All processes may take approximately 30 working days to process providing that you are able to provide all complete documents at the start, so please allow considerable time to begin the process before your immigration stamp expires.

Applicant’s Name _____ Applicant or representative’s Signature _____

For Official Use Only

Registered Number: _____ Received Date: _____ Due date: _____

Submission Officer’s Name _____ Signature _____