

**Application for Import Duty Reduction on Raw and Essential Materials Imported  
Under Section 30**

No. ....

Date .....

**Subject :** Request for approval of import duty reduction on raw and essential materials imported as per shipment No. ....

**Attention:** Secretary General, Board of Investment

**Attachments:** 1. Two sets of invoice (s) No. .... (No. of pages/set.....)  
2. Two sets of packing list (s) No. .... (No. of pages/set.....)

(Name of Company) .....(ID Tax Number .....) has been promoted under category ..... to produce .....as promotion certificate No. .... dated ..... and has been granted an import duty reduction on raw and essential materials that are approved by the BOI.

Currently, some machinery with an approximate CIF value of .....baht and with an approximate import duty value ..... baht imported from (country).....and arrived on (port) .....(date) .....by sea/air The company, therefore, would like to request the Board of Investment to grant import duty exemption/reduction as per the details attached. From the first shipment unto this the present shipment, the company has imported machinery with an approx CIF value of .....baht and with an approximate value inclusive of import duties is ..... baht.

It would be appreciated if the BOI would inform the Customs Department to release the machinery according to the approved right and benefits

Yours sincerely,

Name of Contact Person .....

( .....)

Tel .....

Name of authorized person

Fax .....

Affix With the Company Seal